

REQUIREMENTS FOR THE IBERO TRANSNATIONAL SERVICE PROJECT IN CHICAGO

Catholic Charities of the Archdioceses of Chicago | School of Social Work, Loyola University Chicago
Universidad Iberoamericana, Mexico City

TO APPLY FOR AN EXCHANGE VISITOR J-1 VISA

1. Valid passport
2. Proof of studies at Universidad Iberoamericana
3. Proof of sufficient funds for a minimum of \$ 1,500 dollars per month
 - a) Provide a letter from student's parents/guardians stating they will cover all of the student's expenses during their stay, or
 - b) Provide a letter stating proof of sufficient funds by student's bank or employer
4. Health insurance that meets the Department of State requirements:
 - a) Medical benefits of at least \$100,000 per accident or illness
 - b) Repatriation of remains in the amount of \$25,000
 - c) Medical evacuation in the amount of \$50,000
 - d) A deductible not to exceed \$500 per accident or illness.

This all must be specified in English, along with a list of clinics and hospitals that would guarantee you insurance coverage. Two highly recommended companies are:

 - a) CISI: Cultural Insurance Services International – www.culturalinsurance.com.
 - o Click on the “View Plans” link under Insurance for “Individual Students or Scholars” to be directed to the information.
 - b) PSI International Student Health Insurance – www.psiservice.com
5. Proof of English proficiency
 - a) Provide results from a recognized exam such as the TOEFL, written verification by an academic institution or English school, or an interview by the coordinator of ITSP at Catholic Charities.

CATHOLIC CHARITIES PRE-ARRIVAL REQUIRED FORMS

1. **Resume & Letter of Interest:** Send your resume along with a personal statement detailing your previous volunteer work experience and your interest in participating in the social service project with Catholic Charities in Chicago. Include your interests (volunteering with adults, adolescents, children, etc.), hobbies, and skills (i.e. drawing, dancing, or photography).
2. **Proof of No Criminal Record:**
http://portal2.edomex.gob.mx/pgjem/atencion_ciudadana/servicios_periciales/certificadadenoantecedentespenales/index.htm for those living in the State of Mexico. Click on ‘consulta de antecedentes’ and in the next window: <http://tramites2.edomex.gob.mx/certificado>. Enter your CURP/RFC and choose free processing.
3. **Valid Driver's License**

PROGRAM FEE OF \$150 UPON ARRIVAL

This fee covers administrative costs and expenses incurred to place the student at Catholic Charities and Loyola University Chicago. Each student must pay the fee during their first week of orientation. Cash and credit cards are accepted.

NOTE: Each student is responsible for his or her own housing and transportation costs. Students must budget their own expenses, including: visa paperwork, round trip airfare, housing, food, transportation, phone plan, and medical services during their social service project.