

# Early Head Start Program Annual Report

FISCAL YEAR 2017-18



## Catholic Charities provided Head Start services at two locations within the city of Chicago:

- Chicago Lawn, 3001 W. 59th Street  
– *Community Area Served: Chicago Lawn*
- Our Lady of Tepeyac, 2414 S. Albany Avenue  
– *Community Area Served: Little Village*

## FUNDING SOURCES

REVENUE	FY18 Actual	FY18 Budget
<b>Government</b>		
Federal	\$0.00	\$0.00
State and local	\$292,478	\$277,610
Total Government	\$292,478	\$277,610
<b>Private</b>		
Individuals, Corporations, Foundations, In-kind , etc		
Contribution	\$40,122	\$49,842
Total	\$40,122	\$49,842
Grand Total	\$332,600	\$327,453

## 2018 - BUDGET AND ACTUAL EXPENDITURES

	FY18 Actual	FY18 Budget
Payroll Expense	81.53%	82.12%
Professional Fees	2.85%	2.74%
Occupancy Costs	5.52%	3.56%
Other Costs	2.13%	3.70%
Admin & Support Charge	7.96%	7.89%

## Budgetary Expenditures & Proposed Budget for Fiscal Year 2019:

- Catholic Charities operates its Early Head Start program at two locations within the City of Chicago. In order to operate such a highly complex program, our budgetary expenditures consist of salary and benefits, professional services, space rental, supplies, transportation, medical/dental/special needs, and parent activities to name a few.
- For the program period December 01, 2018 through November 30, 2019, the proposed budget is \$355,160 (Government \$303,047; Private, In-Kind \$52,113) and we do not anticipate any material changes in the nature of the budgetary expenditure amounts.

## Number of Children Served and Enrollment Information:

- For the period of September 2017 through August 2018, Catholic Charities served 23 children age 2 years old and 21 families.
- An average of 16 children received services each month which was 100% of our funded enrollment of 16 center-based children.

## Child Data regarding Medical and Dental Exams:

- 23 children of 23 served received a physical exam = 100%.
- 23 children of 23 served had up-to-date or current immunizations = 100%
- 23 children of 23 served received a dental exam = 100%

## Parental Involvement Activities:

- Parent involvement activities included a number of opportunities to participate in parent workshops, meetings, classes, trainings, conferences, center based parent committees, parent policy committee, health service advisory committee, and volunteering.
- **Volunteer participation included:** classroom, kitchen, office, community resources, program self assessment, community needs assessment, recruitment fairs, parent surveys, field trips, Parent Policy Committee, and special projects.
- **Other parent involvement included:** trainings, workshops, events, and classes such as: First Aid, CPR, Mildly Ill child, Health, Nutrition, Food and Sanitation, Mental Health, Child Development, Adult Education, GED classes on site, ESL classes on site, Parent computer labs and computer classes, Disabilities/ IEP process, Multi-Cultural activities, DLL parent meetings/workshops, Lending libraries, Job Readiness skills, Literacy, Finance, Advocacy, Safety, Transition to Kindergarten, Mother’s and Father’s Literacy Conferences, Abriendo Puertas program. Socializations included parent meetings, parent cafes, parent activities, open house, holiday and cultural events, parent recognition events and parent field trips.

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## Agency's Efforts to Prepare Children from Early Head Start and to Head Start:

- Catholic Charities uses Creative Curriculum/ Teaching Strategies GOLD, a play based pre-school curriculum that is developmentally appropriate for children ages 2 to 3. This curriculum allows teaching staff to focus on the children's development in the areas of cognition, social emotional, language, literacy, mathematics, and physical development based on the School Readiness goals, Illinois Early Learning Kindergarten Readiness Goals Standards for **2-3 years old** and GOLD Assessment Tool Indicators of School Readiness. School readiness is a focus of our learning environment; through play and child teacher interaction. **Our children who are 2-3 years old have the opportunity to visit the Head Start Classrooms several times prior to transitioning out of Early Head Start.** Parent involvement activities and events recognize parents as their child's first teacher and the **significant importance** of parents' involvement in their child's learning. This is encouraged through activities/events such as The Learning Games by Teaching Strategies Gold, Abriendo Puertas/Opening Doors program, parent literacy conferences, lending libraries, parent/child activities, and family events.

## School Readiness Goals Examples:

### Language Development

- Child communicates needs and wants non-verbally and by using language.
- Child attends to, understands, and responds to communication and language from others.

### Literacy Development

- Child recognizes pictures and some symbols, signs, or words.
- Child handles books and relates them to their stories or information.

### Mathematics Knowledge & Skills

- Child develops sense of number and quantity.
- Child learns to use a variety of strategies in solving problems.

### Cognitive

- Child manages actions and behavior with support of familiar adults.

### Physical Development & Health

- Child demonstrates effective and efficient use of large muscles for movement and position.
- Child demonstrates effective and efficient use of large muscles to explore the environment.

### Social Emotional Development

- Child learns to express a range of emotions.
- Child develops expectations of consistent, positive interactions through secure relationships with familiar adults.

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