

# Early Head Start Program Annual Report

FISCAL YEAR 2016-17



## Catholic Charities provided Head Start services at two locations within the city of Chicago:

- Chicago Lawn, 3001 W. 59th Street  
– *Community Area Served: Chicago Lawn*
- Our Lady of Tepeyac, 2414 S. Albany Avenue  
– *Community Area Served: Little Village*

## FUNDING SOURCES

REVENUE	FY17 Actual	FY17 Budget
<b>Government</b>		
Federal	\$0.00	\$0.00
State and local	\$96,019	\$0.00
Total Government	\$96,019	\$0.00

### Private

Individuals, Corporations, Foundations, In-kind , etc		
Contribution	\$698	\$0.00
Total	\$698	\$0.00
Grand Total	\$96,718	\$0.00

## 2017 - BUDGET AND ACTUAL EXPENDITURES

	FY17 Actual	FY17 Budget
Payroll Expense	47.99%	0.00%
Professional Fees	3.08%	0.00%
Occupancy Costs	29.62%	0.00%
Other Costs	11.45%	0.00%
Admin & Support Charge	7.86%	0.00%

## Budgetary Expenditures & Proposed Budget for Fiscal Year 2018:

- Catholic Charities operates its Head Start program at two locations within the City of Chicago. In order to operate such a highly complex program, our budgetary expenditures consist of salary and benefits, professional services, space rental, supplies, transportation, medical/dental/special needs, and parent activities to name a few. At the time of the Agency FY17 budget approval by the Board of Directors Catholic Charities did not have notice of Early Head Start Funding from the City of Chicago.
- Please note that while the Early Head Start funding was awarded earlier in the year, DCFS granted Chicago Lawn the revised license in December 2016, and Our Lady of Tepeyac received the revised license in April 2017.

- For the program period December 01, 2017 through November 30, 2018, the proposed budget is \$282,393 (Government \$277,610; Private \$4,783) and we do not anticipate any material changes in the nature of the budgetary expenditure amounts.

## Number of Children Served and Enrollment Information:

- For the period of December 2016 through August 2017, Catholic Charities served 10, 2-year-olds and 8 families.
- An average of 10 children received services each month which was 63% of our funded enrollment of 16 center-based children..

## Child Data regarding Medical and Dental Exams:

- 10 children of 10 served received a physical exam = 100%.
- 10 children of 10 served had up-to-date or current immunizations = 100%
- 10 children of 10 served received a dental exam = 100%

## Parental Involvement Activities:

- Parent involvement activities included a number of opportunities to participate in parent workshops, meetings, classes, trainings, conferences, center based parent committees, parent policy committee, health service advisory committee, and volunteering.
- **Volunteer participation included:** classroom, kitchen, office, community resources, program self assessment, community needs assessment, recruitment fairs, parent surveys, field trips, Parent Policy Committee, special projects.
- **Other parent involvement included:** trainings, workshops, events and classes such as: First Aid, CPR, Mildly Ill child, Health, Nutrition, Food and Sanitation, Mental Health, Child Development, Adult Education, GED classes on site, ESL classes on site, Parent computer labs & computer classes, Disabilities/ IEP process, Multi-Cultural activities, DLL parent meetings/workshops, Lending libraries, Job Readiness skills, Literacy, Finance, Advocacy, Safety, Transition to Kindergarten, Mother's and Father's Literacy Conferences, Abriendo Puertas program. Socializations included parent meetings, parent cafes, parent activities, open house, holiday and cultural events, parent recognition events and parent field trips.

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## Agency's Efforts to Prepare Children from Early Head Start and to Head Start:

- Catholic Charities uses Creative Curriculum/ Teaching Strategies GOLD, a play based pre-school curriculum that is developmentally appropriate for children ages 2 to 3. This curriculum allows teaching staff to focus on the children's development in the areas of cognition, social emotional, language, literacy, mathematics and physical development based on the School Readiness goals, Illinois Early Learning Kindergarten Readiness Goals Standards for **2-3 years old** and GOLD Assessment Tool Indicators of School Readiness. School readiness is a focus of our learning environment; through play and child teacher interaction. **Our children who are 2-3 years old have the opportunity to visit the Head Start Classrooms several times prior to transitioning out of Early Head Start.** Parent involvement activities and events recognize parents as their child's first teacher and the **significant importance** of parents' involvement in their child's learning. This is encouraged through activities/events such as The Learning Games by Teaching Strategies Gold, Abriendo Puertas/Opening Doors program, parent literacy conferences, lending libraries, parent/child activities, and family events.

## School Readiness Goals Examples:

### Language Development

- Child communicates needs and wants non-verbally and by using language.
- Child attends to, understands, and responds to communication and language from others.

### Literacy Development

- Child recognizes pictures and some symbols, signs, or words.
- Child handles books and relates them to their stories or information.

### Mathematics Knowledge & Skills

- Child develops sense of number and quantity.
- Child learns to use a variety of strategies in solving problems.

### Cognitive

- Child manages actions and behavior with support of familiar adults.
- Child manages actions and behavior with support of familiar adults.

### Physical Development & Health

- Child demonstrates effective and efficient use of large muscles for movement and position.
- Child demonstrates effective and efficient use of large muscles to explore the environment.

### Social Emotional Development

- Child learns to express a range of emotions.
- Child develops expectations of consistent, positive interactions through secure relationships with familiar adults.

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