

Head Start Program Annual Report

FISCAL YEAR 2016-17



Catholic Charities provided Head Start services at three locations within the city of Chicago:

- Chicago Lawn, 3001 W. 59th Street
– *Community Area Served: Chicago Lawn*
- Our Lady of Tepeyac, 2414 S. Albany Avenue
– *Community Area Served: Little Village*
- St. Joseph, 4800 S. Paulina Street
– *Community Area Served: Back of the Yards/New City*

FUNDING SOURCES

| REVENUE | FY17 Actual | FY17 Budget |
|---|----------------|----------------|
| Government | | |
| Federal | \$0.00 | \$0.00 |
| State and local | \$4,958,536.00 | \$4,215,501.00 |
| Total Government | \$4,958,536.00 | \$4,215,501.00 |
| Private | | |
| Individuals, Corporations, Foundations, In-kind , etc | | |
| Contribution | \$432,006.00 | \$393,090.00 |
| Total | \$432,006.00 | \$393,090.00 |
| Grand Total | \$5,390,542.00 | \$4,608,591.00 |

2017 - BUDGET AND ACTUAL EXPENDITURES

| | FY17 Actual | FY17 Budget |
|------------------------|-------------|-------------|
| Payroll Expense | 77.10% | 78.30% |
| Professional Fees | 3.19% | 3.01% |
| Occupancy Costs | 8.26% | 7.28% |
| Other Costs | 3.59% | 3.61% |
| Admin & Support Charge | 7.86% | 7.79% |

Budgetary Expenditures & Proposed Budget for Fiscal Year 2018:

- Catholic Charities operates its Head Start program at three locations within the City of Chicago. In order to operate such a highly complex program, our budgetary expenditures consist of salary and benefits, professional services, space rental, supplies, transportation, medical/dental/special needs, and parent activities to name a few.
- For the program period December 01, 2017 through November 30, 2018, the proposed budget is \$5,020,964 (Government \$4,674,024; Private \$346,940) and we do not anticipate any material changes in the nature of the budgetary expenditure amounts.

Number of Children Served and Enrollment Information:

- For the period of September 2016 through August 2017, Catholic Charities served 613 children ages 3 to 5 and 556 families.
- An average of 496 children received services each month from September 2016–June 2017 which was 87% of our funded enrollment of 573 center-based children.

Child Data regarding Medical and Dental Exams:

- 578 children of 613 served received a physical exam = 94.2%.
- 608 children of 613 served had up-to-date or current immunizations = 99%
- 606 children of 613 served received a dental exam = 98.8%

Parental Involvement Activities:

- Parent involvement activities included a number of opportunities to participate in parent workshops, meetings, classes, trainings, conferences, center based parent committees, parent policy committee, and volunteering. Some examples follow:
- **Volunteer participation included:** classroom, kitchen, office, community resources, program self-assessment, community needs assessment, Health Advisory meetings, School Readiness Committee, recruitment fairs, parent surveys, field trips, Parent Policy Committee, and special projects.
- **Other parent involvement included:** trainings, workshops, events and classes such as: First Aid, CPR, Mildly Ill child, Health, Nutrition, Food and Sanitation, Mental Health, Child Development, Adult Education, GED classes on site, ESL classes on site, Parent computer labs & computer classes, Disabilities/IEP process, Multi-Cultural activities, DLL parent meetings/workshops, Lending libraries, Job Readiness skills, Literacy, Finance, Advocacy, Safety, Transition to Head Start, Transition to Kindergarten, Mother's and Father's Literacy Conferences, Abriendo Puertas program. Socializations included parent orientation, parent meetings, parent cafes, parent activities, open house, holiday and cultural events, parent recognition events, and parent field trips.

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School Readiness Goals Examples:

Language Development

- Expressive Language: Children will be able to communicate with full sentences.
- Receptive Language: Children will be able to understand the rule of taking a turn in conversation.
- Children will practice, listen and speak effectively in a variety of situations to improve their ability to express themselves (crossing over for mental health).

Literacy Development

- Book Appreciation and knowledge expressive language: Children will be able to retell a story answering comprehension questions accurately (who, what, where, why or how).
- Looking at nutrition, children will identify 5 food groups with My Plate (crossing over for nutrition).

Mathematics Knowledge & Skills

- Number concept & quantities and shapes & sizes: Children will be able to demonstrate the ability to rote count up to 20 correctly. Count correctly up to 10 objects. Children will be able to demonstrate the concept of first and last. Children will also demonstrate and identify shapes and sizes which include square, triangle, rectangle, and circle and identify these concepts throughout their daily lives and experiences.
- Children will demonstrate how to collect, organize, and analyze data using statistical methods; predict results; and interpret uncertainty using concepts of probability, through charts and graphs, bar graphs, and Venn Diagram.
- Parents will participate in different math activities through the study project home school activities that promote math learning experiences (Family Engagement).

Science Knowledge & Skills

- Scientific skills and method expressive language: Children will demonstrate the ability to use descriptive language to discuss common properties of objects or the natural world.

Social Studies Knowledge & Skills

- Geography (change): Children will be able to communicate about time such as yesterday, today, tomorrow, day, week, month, minutes and hours.

Cognitive

- Cooperation and Expressive Language: Children will demonstrate the ability to participate in a large group activity and verbally share ideas, answer questions, etc.

Physical Development & Health

- Fine Motor skills: Children will be able to hold writing or drawing tools with a correct digital grasp.
- Children will demonstrate, know and apply the principles and components of health-related fitness (crossing over for health and disability).

Social Emotional Development

- Emotional and Behavioral Health: Children will demonstrate the ability to express and identify own feeling/emotions ("I" feelings) such as sad, happy, angry, excited, and scared.
- Through regular attendance children will learn communication and social skills to interact effectively with others throughout the program year (crossing over for ERSEA).

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